

ELECTED OFFICIALS PRESENT:		CITY STAFF MEMBERS PRESENT:		GUESTS PRESENT:
X	Jeremy Blackwill, Mayor/Office Manager	X	Daryl Havlas, City Administrator	Nickole Byers
X	Sue Machen, Council President	X	Marissa Haffner, City Clerk/Court Clerk/ AP/Utility Billing	Liz McDonald
X	Kirk Zerr, Council Member	X	Garret Press, Public Works Director	Amber Hargitt
X	Dan Chupp, Council Member	X	Eric Rucker, Parks & Rec Director	
X	Matt Havlas, Council Member			
	Giovani Caasi, Council Member			

**OPENING**

**Call to Order:** The meeting began at 7:00PM call to order by Blackwill.

**AGENDA MOTION:** Zerr to Machen to approve the presented agenda. Motion carried 4-0.

**MINUTES**

Minutes Approval – December 23rd

**MOTION:** Chupp to Machen to approve the amended December 23rd minutes. Motion carries 4-0. Zerr abstains.

**GUESTS**

**Nickole Byers** – Continued Discussion about the Consideration of the Advocate as the Official City Newspaper

**Liz McDonald** – Gove County Elder Care

- Gave a brief overview of the current status of the Elder Care Home

**NEW BUSINESS**

Appointment of the 2025 City Council President

**MOTION:** Zerr moves Havlas seconds to appoint Sue Machen as the 2025 City Council President.

Motion carries 4-0.

Appointment of the 2025 City Department Managers

**MOTION:** Machen moves Chupp seconds to appoint the 2025 City Department Managers as presented.

Motion carries 4-0.

- > *City Administrator – Daryl Havlas*
- City Clerk & Municipal Court Clerk – Marissa Haffner*
- Public Works Director – Garret Press*
- City Marshal – Kelly Rummel*
- Parks & Rec Director – Eric Rucker*
- Fire Chief – Lafe Gillespie*
- Assistant Fire Chief – Jeremy Blackwill*
- Pool Director – Amy Crist*

Designate 2025 Authorized Credit Card Users

**MOTION:** Zerr moves Machen seconds to approve the 2025 Authorized Credit Card Users as presented.

Motion carries 4-0.

- > *Jeremy Blackwill*
- Daryl Havlas*
- Garret Press*
- Kelly Rummel*
- Eric Rucker*
- Lafe Gillespie*

Designate Bank Signers for 2025

**MOTION:** Havlas moves Zerr seconds to approve the 2025 Designated Bank Signers as presented.

Motion carries 4-0.

- > *Jeremy Blackwill*
- Daryl Havlas*
- Sue Machen*

Designate Professional Services for 2025

**MOTION:** Zerr moves Chupp seconds to approve the 2025 Designated Professional Services as presented.

Motion carries 4-0.

- > *Attorney – Steve Hirsch*
- Judge – Mark Temaat*
- Auditor – James V. Myers*
- Engineer – Doug Goetz, Wilson & Company*
- Newspaper – Gove County Advocate*
- Financial Institutions – The Bank & Equity Bank*

Approval of the 2025 City Calendar

**MOTION:** Machen moves Chupp seconds to approve the 2025 City Calendar as amended. Motion carries 4-0.

Resolution No. 169 – 2025 GAAP Waiver

**MOTION:** Zerr moves Machen seconds to approve Resolution No. 169 – 2025 GAAP Waiver as presented.

Motion carries 4-0.

Renumbering Ordinance No. 570-573

**MOTION:** Machen moves Zerr seconds to approve the renumbering of city Ordinances No. 570, 571, 572, and 573 as presented. Motion carries 4-0.

#### City Expenses

**Motion:** Zerr moves Chupp seconds to approve council checks 011894-011898, accounts payable checks 011899-011921, and the automatic payments. Motion carries 4-0.

#### DEPARTMENTS

##### Public Works: Garret Press, Well #13 & Pickup Quotes

- Project bids opened for Well #13 today, January 13<sup>th</sup>, the bidding process will be open for 30 days
- Discussed pros and cons of the need of a new versus used pickup for public works

##### Utility Billing Rates for 2025

Ordinances No. 564 & 565 reflecting the 2025 water and sewer rates as presented. Motion carries 4-0.

*Liz McDonald, Nickole Byers, Amber Hargitt, Eric Rucker, Garret Press, and Marissa Haffner left the meeting.*

#### EXECUTIVE SESSION

**MOTION:** Machen motions Zerr seconds to move into Executive Session for 15 minutes to discuss non-elected personnel. Motion carries 4-0.

*Out of Executive Session 8:15PM. No actions taken.*

**MOTION:** Havlas motions Machen seconds to move into another Executive Session for 15 minutes to discuss non-elected personnel. Motion carries 4-0.

*Out of Executive Session 8:30PM. No actions taken.*

**MOTION:** Havlas motions Machen seconds to move into another Executive Session for 15 minutes to discuss non-elected personnel. Motion carries 4-0.

*Out of Executive Session 8:45PM. No actions taken. Daryl Havlas left the meeting.*

**MOTION:** Havlas motions Machen seconds to move into another Executive Session for 50 minutes to discuss non-elected personnel. Motion carries 4-0.

*Out of Executive Session 9:35PM.*

**MOTION:** Zerr motions Machen seconds to approve the wage scale as presented. Motion carries 4-0.

#### ADJOURNMENT


**MOTION:** There being no further business, Havlas moves Machen seconds to adjourn the meeting at 9:40PM. Motion carries 4-0.

ATTEST:

SEAL:



Jeremy Blackwill, Mayor



Marissa Haffner, City Clerk

